MY SETTINGS

Your address, profile photo and other settings that help to reduce the time needed to maintain your workload.

- Profile photo
- Text messages

PROFILE PHOTO

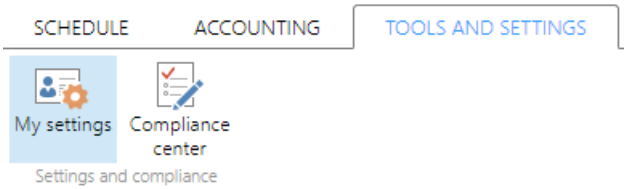
Before you begin, consider to use our personal picture guidelines to help you take photo that represents you the best.

WHO AND WHEN CAN SEE MY PHOTO?

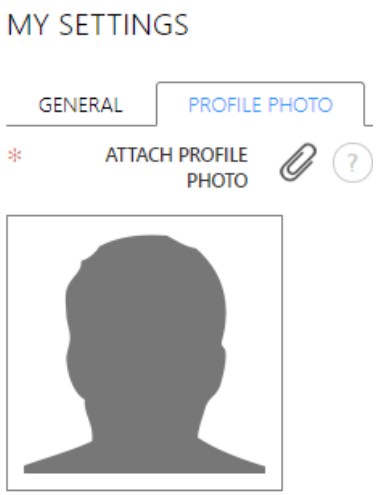
You profile photo is visible by the management team as well as individuals who request the services of the interpreter. If SmartID is activated and is being used by organization utilizing ScheduleInterpreter® platform, your profile photo will be printed on the SmartID and, when scanned with a smart phone, be shown in your compliance profile.

UPLOAD YOU PHOTO

Login to your profile and navigate to TOOLS AND SETTINGS and click on My Settings icon.



Proceed by selecting PROFILE PHOTO tab.

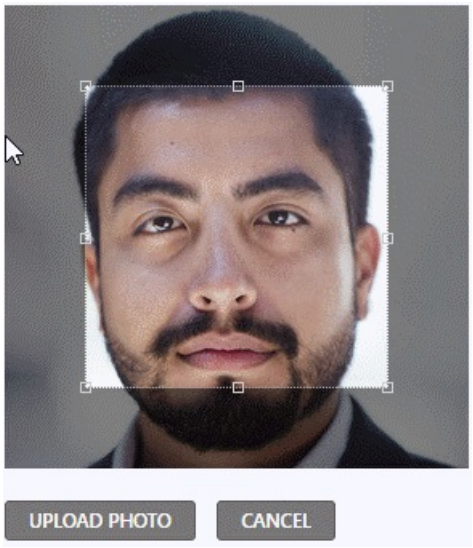


Your default profile image is replaced with a placeholder silhouette of a person, based on the salutation selected under GENERAL tab. Use paperclip icon, next to ATTACH PROFILE PHOTO, to locate the file on your device.

Upload option supports .PNG, .JPEG and.JPG file formats.

FRAME YOUR PHOTO

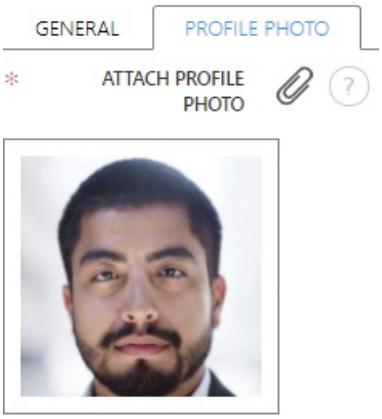
Based on how the picture was taken it may require minor adjustments. Using framing square with gizmos (small handling rectangles in the corners) stretch framing rectangle to cover only your face. The video below helps to demonstrate how to do it. When done, click UPLOAD PHOTO button.



REVIEW RESULTS

After your image is uploaded, it will replace placeholder silhouette.

MY SETTINGS



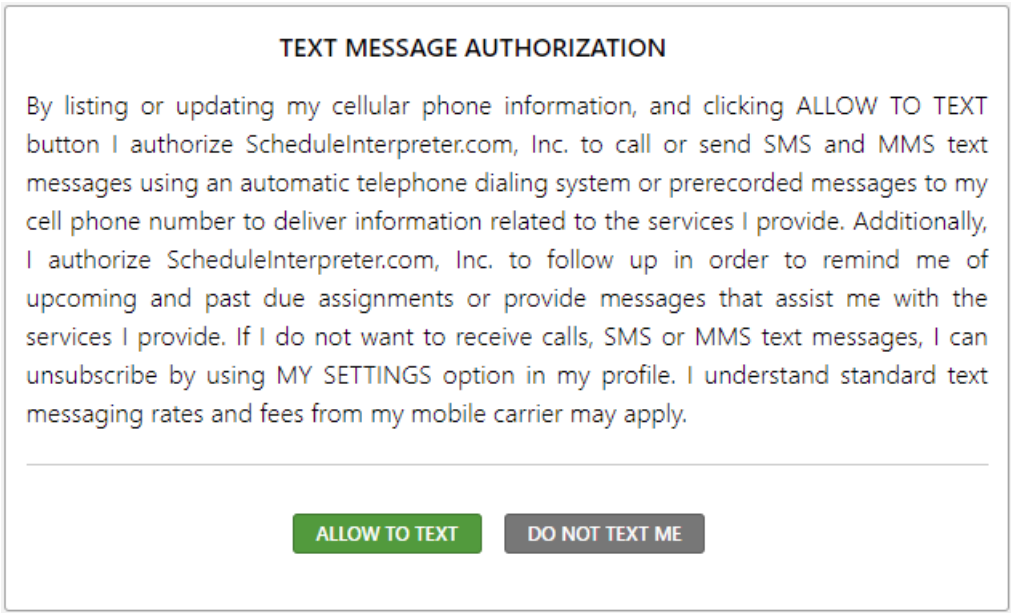
TEXT MESSAGES

ScheduleInterpreter® offers delivery of notifications via text messages. Before you start, please complete process authorizing ScheduleInterpreter.com, Inc. to broadcast messages to your mobile device.

Only you can authorize and revoke authorization to send messages. If you did not complete authorization, contact your account or project manager for assistance.

ENABLE TEXT NOTIFICATIONS

When you login to your profile using internet browser and organization you are working for is using ScheduleInterpreter® for delivery of notifications, you are prompted to select the option to ALLOW TO TEXT or DO NOT TEXT ME.

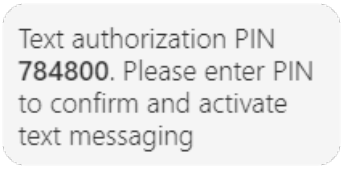


If you select DO NOT TEXT ME, you will proceed to your account.

SECURITY STEPS TO COMPLETE TEXT MESSAGE AUTHORIZATION

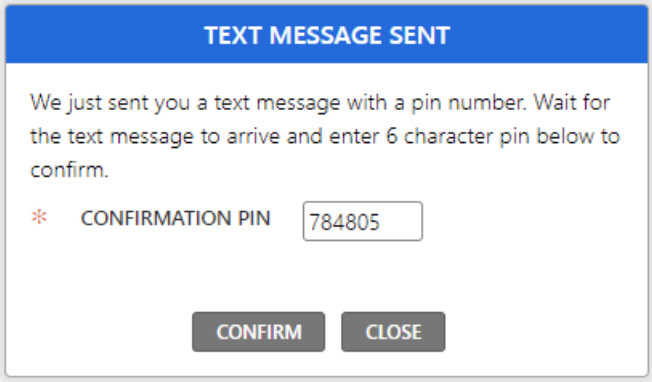
When ALLOW TO TEXT button is clicked, ScheduleInterpreter® will generate security code and send a text message containing the code to the mobile phone associated with your profile.

Open text application on your device and locate the message coming from 707.402.1440. Your authorization code will be listed in the message.



All notification will arrive from 707.402.1440 number.

Enter the pin into the CONFIRMATION PIN field and click CONFIRM button to complete the activation process.


TEXT MESSAGE SENT
We just sent you a text message with a pin number. Wait for the text message to arrive and enter 6 character pin below to confirm.
* CONFIRMATION PIN
784805
CONFIRM
CLOSE