

# ENABLE SELF-ASSIGN FOR CUSTOMER ACCOUNTS

## DESCRIPTION

When activated, vendors with self-assign option on, can accept new assignments without requiring approval process from the management. Responsibility to manage time is shifted from the project managers (PM) to the vendors.

Each account can be configured independently from other accounts, sub or main accounts of the same customer.

## ACTIVATE SELF-ASSIGN FOR CUSTOMER ACCOUNTS

Navigate to TOOLS AND SETTINGS > ACCOUNTS AND USERS > ACCOUNT CENTER.

Select account of your choice and click on  button.

Navigate to SETTINGS > OPTIONS tab and check ALLOW SELF-ASSIGN.

ENABLE BROADCAST QUEUE	<input type="checkbox"/>	
DISABLE RECORD ID	<input type="checkbox"/>	
ENABLE SELF-ASSIGN	<input checked="" type="checkbox"/>	



To complete configuration, select and configure vendor profiles who are authorized to use self-assign.

Read more on how to activate self-assign option for vendors.

When self-assign option is activated for both, vendor matching all requirements and account posting the request, On the Spot! displays extra option to Accept assignment.

**202949 • American Sign Language on April 14, 2022 at 8:00 am**

**Description**  
Biology class, teacher meeting

**Student name**  
Sam Brown

**Notes**

[Not Available](#)

[Available](#)

[Accept](#)

[Close](#)

🔄Revision #4

★Created Mon, May 17, 2021 4:27 PM by Dennis Ayzin

✎Updated Sat, Jan 15, 2022 6:13 PM by Dennis Ayzin