ACCOUNTS IMPORT

Accounts can be imported into ScheduleInterpreter using CSV file. Use Microsoft Excel or any other table editor to prepare data for import. Columns can be entered in any order. All bold fields are mandatory.

Names of the columns must be exact.

Column	Description	Type
Name	Name of the account	string
Street	Street address of the account	string
City	City of the account	string
State	State or province of the account	string
Zip	Zip or postal code of the account	string
Country	Country of the account	string
Time zone	Time zone of the account; using the attached template, enter the ID number associated with the account time zone; for example: Eastern time zone=1	string
Epic ID	Epic ID corresponding to your account (hospital, clinic, department etc.). Mandatory for Epic Integration.	string
Import ID	Account ID you would like imported into ScheduleInterpreter	string
Account type	Type of account (example: medical, legal, education etc.)	string
Phone	Phone number of the account	string
Fax	Fax number of the account	string
Notes	Notes for the account	text

Use attached accounts.xlsx and timezones.xlsx templates to prepare your data for import.

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